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Major Changes Ministry is a highly-structured rehabilitation program in two phases for male lifers. This is a place of second chances and new opportunities. Major Changes Ministry is a 24-hour live-in facility for California Department of Correction and Rehabilitation (CDCR) parolees who have no history of being a sex offender, have been assigned by the Board of Parole Hearings (BPH) and reside within the Riverside Parole District (RIVPD) or Tri-City Parole District (TCPD). Our facilities are in Southwest Riverside County. We are pleased and excited that God has chosen us for this ministry. Major Changes Ministry is dedicated to those who choose this ministry. We are a stakeholder with CDCR to reduce recidivism and add changed and productive men to society. There is no fee for lodging, food, transportation, and needed clothing. Hygiene items are furnished at no charge for those who have no funds upon initial intake. We have 30 beds available, 20 onsite, and 10 in Perris at our Hope Farm location.

**Phase 1** During this phase (length is determined by the Associate Pastor on a case by case basis) the resident will not be allowed to leave the program with the exception of approved appointments and unforeseen emergencies. Visitors are allowed on Wednesdays, Saturdays, and Sundays at times shown on the opposite side of this document. There is a designated visitor's area. This phase is used to evaluate the immediate needs of the resident to prepare him for employment or advancing his education. We will assist residents in acquiring proper identification and entitled benefits. Additionally, we will assist in finding residents employment and completing résumés.

## **Associate Pastor** oversees the program.

Administrative Assistant All requests dealing directly with the program must go through the program Administrative Assistant. All non-emergency requests must be submitted two working days prior to the request. Friday is a non-working day for the Administrative Assistant. This allows appropriate time to consider the request. Do not contact the Associate Pastor or myself directly concerning these program requests.

<u>Major Changes Ministry Regulations</u> Use of cell phones is permitted with the exception listed on the reverse side. Smoking is only permitted in designated areas when authorized and only by residents or when exceptions are made. Mail (in and out) will be permitted. Vehicles are permitted on the property but will not be used by the resident until he is a licensed driver and provides proper registration and insurance documentation.

After Phase 1 residents will be allowed weekend passes program conformity permitting. If the resident is going more than 50 miles from the program's location overnight or leaves for more than 48 hours, a travel pass from Parole is required. The request for a travel pass must be submitted through the Administrative Assistant at lease 10 working days prior to the commencement of the travel and will only be submitted on the 1st and 15th of the month.

We work very closely with your Parole Agent; any violations of your conditions of parole will be reported to your agent immediately. Any major offenses may be cause for removal from program. Major Changes Ministry is for all who are committed to living a productive and meaningful life with no intentions of returning to prison. This program has a zero tolerance for non-conformity (a failure to comply with regulations; intimidating or threatening anyone); first offenses of a minor nature will result in a loss of status for 30 days. If, in the Associate Pastor's opinion, the resident does not come around, the resident will be terminated from the program, and directed to report to his Parole Agent immediately. Alcohol and Marijuana are not allowed while in the program; any indication of use while on-site will result in dismissal from the program. Additionally, no one is allowed in living quarters except residents, Parole Agents, and Pastors of Aletheia Christian Fellowship.

No resident will move to Hope Farm until they have completed 90 days of the program or approved earlier by the Associate Pastor.

The Associate Pastor will adjudicate all disciplinary issues requiring loss of privileges. If any resident feels that he has been unduly punished, he may appeal to me. I will not add to the punishment, but may reduce it. My decision is final.

Residents donate 10% of their income to the ministry to help offset expenses. We also require that 10% of their income be deposited into a savings program (no touch fund) until they open up a bank account or leave the program. If a resident's stay surpasses their BPH requirement, they must donate 30% of their income for lodging if space is available.

Residents must maintain neat and clean personal appearances, work and play permitting. Laundry is done twice a week communally by a designated resident, so only five changes of clothes and three pairs of shoes (two work and one good pair) are allowed. There is no available storage for other personal items.

Any clothing article with offensive material or violating a special condition of Parole is not permitted. All clothing must be marked for easy identification. All beds/bunks must be made and neat, no tenting of bunks to obstruct the view of anyone entering sleeping areas.

There will be no financial dealings with anyone at the church (short term loans from the ministry will be authorized on a case by case basis, and only if money is available in the resident's no-touch fund).

Sunday School and Church Services are held on Sunday morning, and are open to the public. All residents are required to attend Sunday School and Church Services to meet and greet those who pay the bills for Major Changes Ministry. There are other services during the week that residents may attend, but are not compulsory. If your beliefs are different from ours, accommodations will be made after Phase 1 for you to attend your preferred services at times other than Sunday mornings. These requests must be submitted through normal channels.

Family members and friends are invited to attend services to encourage those in the program, and to spend time before/after the services in designated areas (tented area on the eastside of the upper parking lot and the play area), as long as they do not violate any condition of parole or standard set by Major Changes Ministry.

All residents must obtain permission prior to leaving the facilities during working hours. This is done through the program Administrative Assistant who in-turn forwards the request to the Associate Pastor for approval. All non-emergency requests must be submitted at least two working days in advance. Friday is a non-work day for the Administrative Assistant. Work, school, and emergencies are the only exceptions to this rule.

Sundays/Holidays are a non-work day and on-site visit day from 7:30 a.m. until 9:30 p.m. Wednesdays are a work day and on-site visit day from 4:30 p.m. until 9:30 p.m. Saturday is a half work day for those not working full-time, and on-site visit day from 12:30 p.m. until 9:30 p.m.

## Monday - Saturday Daily Routine for those not working full-time:

6:00 – everyone arises to greet a brand-new day, and must remain up, out of bed.

7:00 – 7:30 a.m. breakfast (kitchen is closed after meal)

7:30 – 12:00 p.m. begin work day (no cell phones/electronic devices may be used during work hours with the exception of breaktimes) morning chores \* with one fifteen-minute break @10:00 AM

12:00 – 12:30 p.m. lunch (kitchen is closed after meal)

12:30 – 4:00 p.m. afternoon chores \* with one fifteen-minute break @2:00 PM

4:00 – 4:30 p.m. dinner (kitchen is closed after meal)

4:30 - 10:00 p.m. free time except when services or classes are scheduled or extra duties are required.

10:00 p.m. lights off in all living quarters, everyone in bed and quiet, no electronic devices in use after lights outs.

Shower times may have to begin earlier than 4:00 PM depending on number of residents.

A schedule of work assignments will be posted and updated as needed.

During Thanksgiving and Christmas exceptions will be made for all residents to visit family—you may be given up to 4 days with your families. This is totally up to the discretion of the Associate Pastor. Travel pass requirements are the same as previously stated.

Certified Domestic Violence/Addiction Recovery/and Anger Management facilitators are on staff and are approved by DAPO/Superior Courts of California.

No changes to this schedule will be allowed without prior approval of the Associate Pastor.

Jack Warford, M.M.S., Th.D.

Senior Pastor

**John**  $8^{31}$  Jesus said to the people who believed in him, "you are truly my disciples if you remain faithful to my teachings.

<sup>32</sup> And you will know the truth, and the truth will set you free."